



National Institutes of Health

Turning Discovery Into Health

DIVISION OF LOGISTICS SERVICES (DLS)

NEWSLETTER

September 2022

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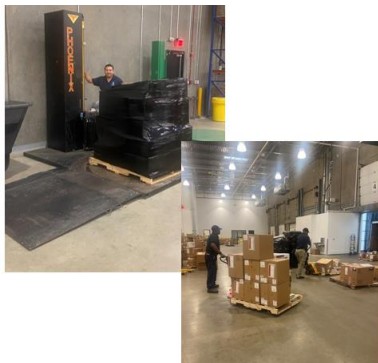
MESSAGE FROM THE DIRECTOR



Team Members of the Transportation Management Branch (TMB)

Welcome to the End of Fiscal Year edition of our DLS Newsletter. On behalf of the Division of Logistic Services (DLS), I'd like to wish everyone a **Happy Labor Day** and **End of Fiscal Year 2022!**

Labor Day became a federal holiday in 1894 at President Cleveland's enactment, designating the first Monday of September a legal holiday and a day of rest, celebrating the American workforce. As we celebrate the contributions of our workforce, I am especially humbled by the dedication, commitment, unity, and innovation of the NIH Community.



Team Members of the NIH Supply Center (NIHSC)

Our lives may not be our work, but sometimes our work plays an incredibly significant role in our lives – or in this case, the lives of others. This national tribute was established for people like You that dedicate your lives to making everyone else's lives better and brighter.

We know that you care deeply about your work and have achieved some phenomenal things. Here at DLS, we are humbled by your great work, extending the lives of others in your dedication to public service through groundbreaking research, innovation, safety, security, and holistic solutions, whether scientific or administrative.



Team Members of the Property Management Branch (PMB) PRDS

We, in turn, strive to make your incredible mission and hopefully your work life, a bit easier, working hard behind the scenes to support you in whatever you need, whenever you need it.

Thank you to our partners in science, systems and technology, finance and business, policy, and human resources, first responders and safety officers, acquisitions

and facilities partners and our incredible leadership trans-NIH. As your partners in **OneNIH**, DLS is committed to prioritizing you, every day.



This year has brought so much wonderful and exciting growth and changes to DLS, and I'm thrilled to share these achievements made in partnership with You, in this End of Fiscal Year edition. Please read on to learn more!

Thank You, NIH, for inspiring us through your service. Our workforce, our partnerships, and our collaborative spirit really does make this the best place to work. DLS is so grateful to be a part of your mission and to know We are All connected in compassion and dedication for good outcomes.

END OF FY22 DATES: IMPORTANT REMINDERS!

- ❖ Last Day for POTS Orders: **Friday September 23, 2022**
- ❖ Last Day for NBS Internal Requisitions: **Monday, September 26, 2022**
- ❖ Last Day to Shop at the Self-Service Store (SSS): **Thursday, September 29, 2022**



Yes, We CAN- at the NIH Self Service Store - with your CAN CARD!!

Shop the NIH Supply Center for all your office and lab supply needs!!



Image of the FY23 CAN Card

WHAT'S A "CAN" CARD? The CAN card is your office or lab's "charge card", used for the purchase of supplies at the Self-Service-Store (SSS). Each card must be authorized in

NBS by your Budget Officers and is associated with a “Common Account Number” that correlates that card to the owner.



SO WHY SHOULD I USE IT? Easy shopping at the Self-Service Stores, less administrative burden, same day receipt of goods, no charge fees; the list goes on and on!



IS A CAN CARD DIFFERENT THAN A P-CARD (PURCHASE CARD)? IF I HAVE A PCARD, CAN I STILL GET A CAN CARD? YES! and YES! The CAN card is your ticket to shop at the Self-Service Store (SSS) with **0** paperwork, and **0** additional fees. Shop for all your lab and office needs at the SSS and carry your items out the **same day**.



SIGN ME UP! Contact your AO or IC CAN Card Coordinator to request one! You can also contact NIH Supply Center Customer Service at NIHSC-CustomerService@od.nih.gov or give us a call at 1-833 ONE NIH (1-833-366-3644).



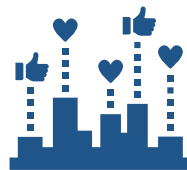
ATTENTION P-Card Holders!

If you have a P-card, we encourage you to also sign up for a CAN Card! This will allow you to shop in-person at the NIH Supply Center and the SSS for *ALL OF YOUR OFFICE AND LAB NEEDS!*

CAN CARD BY THE NUMBERS



Over 1900 cards distributed in FY22



29 participating NIH Institutes, Centers, and Offices



85% approval rating across CAN Card Users*

*Self-Service Store Customer Surveys

Acquisitions & Logistics and Lab Safety – We Go Together Like Hand In Glove!



Enterprise Acquisition Nitrile Gloves Industry Day

In **collaboration** with HHS, NIH Division of Logistics Services hosted the HHS BUYSMARTER Industry Day focused on the procurement on Nitrile Gloves on July 21st, 2022. Over 130 industry representatives and HHS and NIH leadership engaged in a robust and transparent discussion to help inform the future nitrile glove acquisition strategy.

The NIH Supply Center was asked to lead the enterprise-wide nitrile gloves acquisition across all of HHS. Our team developed and distributed a survey across the HHS scientific community to gather information regarding nitrile gloves characteristics and requirements and issued findings in the HHS nitrile glove survey report in November 2022.

Special thanks to DOHS, Lab Managers, OHSC, the NIH scientific community, OLAO's Office of Acquisitions and OLAO Category Management team for informing our survey and for making Industry Day a great success!

See below for survey highlights!!



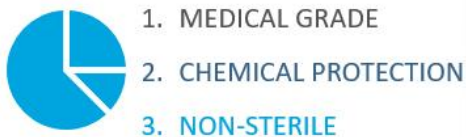
HHS BUYSMARTER Nitrile Gloves Survey Results Report



Executive Summary



TOP CHARACTERISTICS



11

ORGANIZATIONS



TOP USES



TOP GLOVES



UPCOMING EVENTS

If you are interested in attending any of these events, please reach out to dlspmo@od.nih.gov!

- Calendar Year 2022 Inventory Meeting – September 7th @ 1 PM
- OneNIH Quarterly Meeting – November 2022

NIH SUPPLY CENTER (NIHSC) - SHOP NOW

SHOP NOW at the Self-Service Store located in Building 10 for ALL your end of fiscal year supply needs! The below images are items currently at the NIHSC!

IMPORTANT DATE REMINDERS!!!

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We're Your Priority Source, YOU Are Our #1 Priority! Have a Question?

Please let us know how we can help!

☎ **1-833-3 ONE NIH** ☎
(1-833-3 663 644)

Call or email: [NIHSC-
customerservice@od.nih.gov](mailto:NIHSC-customerservice@od.nih.gov)

Subscribe to our Listserv

Go to list.nih.gov and subscribe to the NIHSC-Outreach@list.nih.gov to receive all the latest updates! If you would like us to add you, please contact Customer Service at NIHSC-CustomerService@od.nih.gov.

Check Out the NIHSC

- [Product Promotions](#)
- [PPE Stock Updates](#)

Shop The [Product Catalog](#) And Place Your Orders in NBS Or POTS!

Helpful Supply Resource Links:

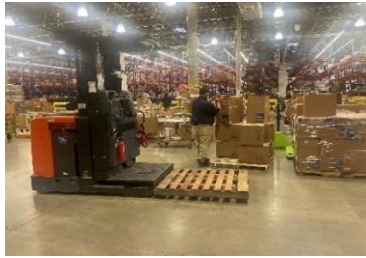
- [Announcements from NIHSC](#)
- [NIH FreeStuff](#)
- [IC PPE Coordinators List](#)



NIH SUPPLY CENTER



Pictured to the right: Joe Girolami



Pictured Above: Our NIH Supply Center Team is always working hard to get you the supplies you need to continue your groundbreaking work!!!

PROPERTY MANAGEMENT BRANCH (PMB)



Optimize Property Graduation!

Congratulations to the Optimize Property Team for their recent graduation from the program. The Optimize Property Team recently presented at an Executive Office Monthly meeting, to discuss all the accomplishments of the optimize program and benefits gained from this initiative. Our team is moving on to Grad School for some of our initiatives including Inventory Modernization, Document Automation, and Central Receiving.

Electronic Content Management (ECM) Loans:

Now that the Report of Survey Tool (ROST) is up and running NIH-wide, the ECM team has begun collecting criteria from the Loans Workgroup. This information will be used to develop a similar enterprise-wide tool for automating both the Domestic and Foreign Loans and Foreign Donations.

STAY TUNED FOR UPDATES!



Network Discovery and RFID

OLAO is currently in the process of modernizing the annual inventory process with the goal improving efficiency and accountability! The Property Management Branch (PMB) is leading the charge by exploring the use of Endpoint Management Software such as BigFix and Radio Frequency Identification (RFID) technology through a pilot program with select ICs. PMB's goal is to combine these technologies in an advanced and comprehensive solution that minimizes disruption to the NIH community while improving accountability of NIH personal property. Results from the pilot phase thus far have been promising and PMB looks forward to completing testing, rolling out the changes, and improving how NIH manages its personal property!



Image of the Property Warehouse

Helpful Property Resource Links:

- [Personal Property Section \(PPS\)](#)
- [Contract Property Section \(CPS\)](#)
- [Property Reutilization and Disposal Section \(PRDS\)](#)
- [Excess Product Catalog](#)
- [Determining Requirements](#)
- [Determining Sources](#)
- [General Property Information](#)
- [Personal Property Management Guide \(PPMG\)](#)

TRANSPORTATION MANAGEMENT BRANCH (TMB)

The NIH is on track to reach 100% zero-emission light-duty vehicle acquisitions by FY2027 in accordance with Executive Order 14057: *Catalyzing Clean Energy Industries and Jobs Through Federal Sustainability*. Read more about E.O. 14057 [here](#).

In FY2022, the NIH Transportation Management Branch purchased 8 new electric hybrid vehicles (100% electric hybrid acquisition).

The graphic to the right is a depiction of the HHS and Federal average in monthly alternative fuel usage.

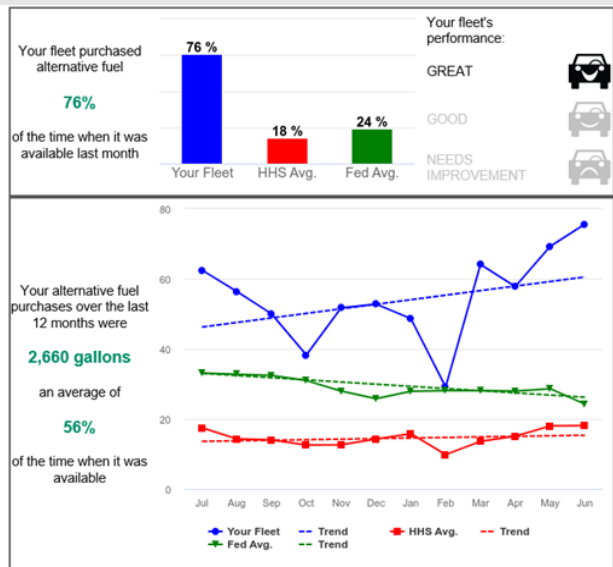


Image of TMB Fueling Stations

Helpful Transportation Resource Links

Shipping and Relocation Services

- [Household Goods](#)
- [Other Than Household Goods](#)
- [Packaging Instructions](#)

Government Vehicles

- [Agency Assigned Vehicles](#)
- [Fleet Management at NIH](#)
- [Short-Term Vehicle Rental](#)
- [Maintenance and Repair Services](#)

CUSTOMER SPOTLIGHT



A Big Shout out to NCI, NCI's Emergency Readiness Team, and Building #37 Lab Personnel for facilitating logistics to labs at a busy Year End! With Year End at hand and heightened deliveries across campus, all of our teams are stretching to support and our good neighbors in Building #37 are helping out DLS and IC labs in #37. THANK YOU THANK YOU THANK YOU to: Liz Conner, Malgorzata Brzakalska, Shane Herbert, Brandon Rytting, and Jeff Alderdice and ALL of the #37 IC Partners who are working with us to coordinate dock drops and delivery distribution direct to door, to get lab supplies to customers in need. Your teams went above and beyond, and we are immensely grateful for your extraordinary efforts and ONENIH Spirit! Thank You!

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Subscribe to the DLS-PMO newsletter at <https://list.nih.gov/>

For additional information about the Division Logistics Services, please email the team at dlspmo@od.nih.gov

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